How to Add an Assessment Reminder to a Touchscreen

On the Account Communicate page, click on Add Event



NOTE: This is a fictional account used for training purposes.

On the Add Event wizard, make sure to select Assessment



Complete the remaining fields



When finished, click Save Event

X Designer	Start Date (required)	
Enterprise	01/02/2025	
Sroups	E. D. L.	
🤤 Systems	End Date	
connectors		
Community	Repeat	
📢 Communities	Daily repeat	
P Content	Start Time	
A Message Center	06:00 PM	٥
	Pop-up Tone	
③ Help	None	
〔◆ Log Out	Preview Tone	
K Hide		
	Remind daily until assessment is taken	
	Comments	
	Cancel	+ Save Event
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The assessment reminder will display on the designated days and times



Touching the assessment reminder opens the assessment

